

House Rules
WHITEHEAD-MUZZALL POST 7392
VETERAN'S OF FOREIGN WARS
OF THE UNITED STATES

Rule 1:

Eligibility for admittance to the Club premises is as follows:

- (a) Members. (Means a person who is approved for club membership only after having submitted a written application and have been investigated and been approved by ballot). A member in good standing in the VFW, Ladies or Men's Auxiliary of the VFW, must display an official membership card for the calendar year upon the request of any club employee. Potential members who are awaiting their membership card and have paid their current dues will be granted full membership privileges upon showing their receipt instead of their membership card. The Canteen Manager will be issued a "Canteen Manager Card" which will afford him/her the same Canteen amenities and conduct standards as all other VFW members.
- (b) Any delinquent dues member must pay current dues or leave the premises and may not be signed in as a visitor.
- (c) Guests. (Means a person who is granted access to privileges of a club through a temporary membership card issued for 14 consecutive days).
- (d) Visitor. (Means a nonmember who is granted access to the privileges of a club based on a prearranged invitation from a bona fide member). Invitations occurring at the point of entry to the premises do not qualify.
- (e) Any member in good standings may sponsor visitors. The sponsor must know the visitor, sign them in the visitor logbook and will be held responsible for the conduct while his/her visitors are present. A visitor may be signed in unlimited times during the year with the following exceptions; any person who is eligible to join the VFW or any of its auxiliaries may be signed in three (3) times a year. A person must be twenty-one (21) years of age to be served alcohol beverages.
- (f) A reciprocating agreement with the Canadian Legion Posts is now in effect and they are authorized to use our facilities.

Rule 2:

No Post Member shall instruct any Club employee in performance of their duties, except the House Committee Chairman in the event of the absence of the Club Manager. In the event the House Committee Chairman takes action, a full report will be provided to the Manager and House Committee within forty-eight (48) hours of the incident. Any complaint about any Club employee must be presented to the Manager who will provide a copy to the House Committee Chairman. Said complaint must be legibly written, dated and signed by the complainant. Complainant will be notified of action taken.

Rule 3:

Check cashing policy:

- (a) A Member or guest may cash personal checks only as approved by the Club Manager or Duty Manager. In order for a guest to cash a check, the sponsor's name and membership number and phone # must be on the check.
- (b) Out of town checks may be approved for VFW Members only.
- (c) Returned checks, NSF, etc, fees shall be set by the House Committee.
- (d) Returned checks and service charges shall be redeemed within 96 hours of notification, or Member/Guest shall be denied Club privileges until said checks and service charges are paid in full, unless other arrangements are made with Club Manager. NSF checks not redeemed within 14 days will be turned over to the Quartermaster for collection.

Rule 4:

Liquor will not be served to any persons apparently under the influence. Don't over serve. An intoxicated person may remain in the canteen provided he/she is not disorderly, boisterous, or using profane language. An intoxicated person will not be served or allowed to consume alcoholic beverages and will be entered into the 86 log.

Rule 5:

Minors:

- (a) Minors may frequent and remain in every portion of the Canteen except the liquor serving area. Minors may not loiter in the liquor serving area, but may perform services in that area. The liquor serving area boundaries are the bar and the set of tables adjacent to the bar. Minors under the age of 18 will be required to leave the Canteen at 8:00 PM, except during activities such as dinners, retirement parties, and etc. The exception will be determined by the canteen manager.
- (b) Parents, guardian or persons in charge of a youth function will maintain direct supervision of children (meaning – Will have physical control, and that children will be attended to at all times while in the canteen area).

Rule 6:

The Manager will create food and beverage menus and set pricing of these menus for the canteen. Prior to implementation by the Manager, the house committee will approve of food and beverage pricing.

Advertising for foodservice events may be offered, providing such advertising specifies that no liquor services are available to the public.

Rule 7:

Rules:

- (a) No boisterous foul language/racial slurs will be tolerated
- (b) No one will be subjected to abusive language or harassment, physically or verbally.
- (c) No fighting will be tolerated.
- (d) No employee shall consume alcoholic beverages while on duty.
- (e) Employees shall extend equal, courteous and prompt service to all patrons.
- (f) Pull-tabs will not be removed from the main canteen area.
- (g) No pets of any kind are allowed in the canteen with the exception of service dogs.

- (h) No firearms allowed on the premises including knives or weapons deemed to be intimidating by manager or bartender on duty, except by members of a law enforcement agency.
- (i) Any dress attire with obscene or vulgar words or pictures is not allowed to be worn in the Canteen area.
- (j) No smoking is permitted in the building, smoking is allowed in the designated areas only.

House Committee approved.

Stanley Gearheart (Chairman)